**Changes Required in SFA Portal**

1. Project Master

* Project should show only created by user or in charge is login user.
* Parent Task should show only selected task list.
* In description text box, some blank spaces are coming

1. Task Allocation

* Project Should show only created by user or in charge is login user in project manager Login.
* Task should show in this format – Parent Task-Sub Task-detail Task
* Only one task should be selected.
* Add filter in task selection drop down
* In remark text box – remove Default spaces
* In Task list add new column for work Status.
* Task category should be searchable
* List should order by project Name and man Power name with ascending order, and Allocation date should desc order.
* There should be filter with Project name, Man power Name and task name and status.

1. Daily reporting entry

* Add new column work Status in grid.
* Add New column for from date and to date.
* Add new column for allocation Date.
* In popup window-

1. Add Work Allocation date
2. Add Task allocated from and to date.
3. Add history of work Status entry record
4. Reports
5. **Dashboards :**

1) Total Present Employees ( Should be visible to All Senior Level)

2) Total Absent Employees  ( Should be visible to All Senior Level)

3) Total Resources on Bench with No. of Hrs. on Bench  ( Should be visible to All Senior Level)

4) Total Resources on Projects  ( Should be visible to All Senior Level)

5) Total Daily tasks sheet filled (should update on daily basis)  ( Should be visible to All Senior Level)

6) Total Daily tasks allocated by Seniors (in this week) to the resources tagged under them ( Should be visible to All Senior Level and Junior Level)

7) Total Cost of Project (Himanshu, Mridula, Richa, Paaras, Kanika, Utkarsh)

1. **List of Ongoing Projects and AMC Projects**

Fields -

A) Project Start Date

B) Project End Date (UAT)

C) Total No. of Days (Duration of Project)

1. **Challenges External and Challenges Internal Report**

Separate Grid for External and Internal Challenge

Fields -

A) Priority

B) Date of Issue

C) Status - Open / Closed

1. **Task Allocation Report (For Seniors - Leads)**

Fields -

A) Allocated By (Senior Lead Name - From Drop Down)

B) Total tasks assigned today (Auto fetched of a team)

C) Total tasks assigned in this week (Auto fetched of a team)

D) Total Tasks Completed (Auto fetched of a team)

E) Total Tasks Pending (Auto fetched of a team)

F) Total Tasks In progress (Auto fetched of a team)

1. **Daily Reporting Report (For Junior Resources)**

Fields -

A) Employee Name

B) Project Name

C) Work Category

D) Task Allorted By

E) Total Tasks Allotted

F) Total Tasks Completed

G) Total Tasks In Progress

H) Total Tasks Pending

I) Total Working Hours

J) Hyperlink on Employee Name to check the details of Tasks - Previous Week and Current Week Status should appear

vi- **Project Wise Cost Sheet / Report**

A) Employee name (Option to select multiple employees)

B) Project Name

C) Module Name (Option to select multiple Modules)

D) Total No. of Hrs worked under particular project

E) Total Salary

**vii- Sr. manpower Cost sheet**

1. Tagged manpower such as BA, Cordinators, Devs, QAs etc under which Project Manager

**Refer Plan Sheet -** https://docs.google.com/spreadsheets/d/18si5tYoLD\_7j\_httE681ozBVvASLZS4Wl-0Cy1cIruc/edit?gid=0#gid=0